

UNITED STATES DEPARTMENT OF THE INTERIOR

HANFORD REACH NATIONAL MONUMENT FEDERAL PLANNING ADVISORY COMMITTEE

CHARTER

1. **Official Designation:** Hanford Reach National Monument Federal Planning Advisory Committee.
2. **Purpose:** The Committee will make recommendations to the Fish and Wildlife Service and the Department of Energy on the preparation of a long-term management plan for the Hanford Reach National Monument Comprehensive Conservation Plan and associated Environmental Impact Statement (CCP/EIS), focusing on advice that identifies and reconciles, where possible, land management issues while meeting the Proclamation directives to protect the biologic, scientific, archaeological, historic, geologic, and paleontologic objects of interest in the Monument.
3. **Duration:** The time period required for the Committee to carry out its purpose is the length of time required to complete the Monument CCP/EIS (approximately 2 years). The Committee will be rechartered every 2 years in accordance with the Federal Advisory Committee Act.
4. **Official to Whom the Committee Reports:** The Committee reports to the Secretary of the Interior through the Director, Fish and Wildlife Service or the Director's designee.
5. **Bureau Responsible for Providing Necessary Support:** The Fish and Wildlife Service will provide financial, technical, and administrative support for Committee activities.
6. **Estimated Annual Operating Costs:** The estimated annual operating cost of the Committee is approximately \$150,000, including 0.5 FTE and facilitation costs.
7. **Description of Duties:** The geographic area for Committee review will coincide with Fish and Wildlife Service and Department of Energy administered land boundaries within the Hanford Reach National Monument and related lands where appropriate and consistent with the Presidential Memorandum to the Secretary of Energy, June 9, 2000. The Committee's duties and responsibilities are to:
 - a. Develop recommendations regarding the preparation of the Hanford Reach National Monument CCP/EIS. This will require the Committee to become familiar with: (1) directives of the Hanford Reach National Monument Proclamation; (2) laws, regulations, and policy applicable to the National Wildlife Refuge System; (3) the Monument's natural and cultural resource values; and (4) applicable existing land use planning and allocation documents. The Committee may be required to gather and analyze information and hear scientific and public testimony related to various aspects of resource management.
 - b. Assist with providing opportunities for meaningful public participation and input during the planning process.
 - c. Provide recommendations identifying planning issues and developing goals, objectives, priorities and management alternatives for the CCP/EIS. Following release of a draft plan for public comment, the Committee will provide recommendations addressing public comments and preparing the final plan.

8. **Allowances:** Members of the Committee serve without pay, but will be reimbursed for travel and per diem expenses while attending Committee meetings called by the chairperson, in accordance with 5 U.S.C. Section 5703.
9. **Estimated Number and Frequency of Meetings:** It is estimated that the Committee will meet at least six times per year, but not less than once annually.
10. **Termination Date:** The Committee will terminate upon signature of a Record of Decision for the Hanford Reach National Monument CCP/EIS. The Committee is subject to the provisions of the Federal Advisory Committee Act, 5 U.S.C. Appendix 2, and will take no action unless the charter filing requirements of section 9 of the Act have been met. The Committee is subject to biennial review and will terminate 2 years from the date the charter is filed, unless, prior to that time, the charter is renewed in accordance with section 14 of the Act.

11. **Committee Membership:**

- a. The Committee will consist of 13 members, appointed by the Secretary of the Interior as follows:
 - (1) One member will represent the State of Washington and will be selected from a list of at least two candidates provided by the Governor of the State of Washington.
 - (2) One member will represent the cities within a 20-mile radius of the Monument and will be selected from a list of at least two candidates nominated by the mayors of the cities located within a 20-mile radius of the Monument.
 - (3) One member will represent the local counties of Benton, Franklin, Grant, and Adams, and will be selected from a list of at least two candidates nominated by the governing bodies of the respective counties.
 - (4) One member will represent Indian tribes with a relationship to Monument lands and will be selected from a list of candidates nominated by the governing bodies of the Nez Perce Tribe, the Confederated Tribes of Umatilla Indian Reservation, the Yakama Nation, the Wanapum People, and the Colville Confederated Tribes.
 - (5) One member will represent local economic interests and will be selected from a list of at least two candidates provided by the Tri-Cities Economic Development Council.
 - (6) One member will represent nationally or regionally recognized natural resource conservation environmental organizations and will be selected from a list of at least two candidates nominated by the various interested environmental organizations.
 - (7) One member will represent the irrigation/public utility interests and will be selected from a list of at least two candidates nominated by the various interests involved.
 - (8) One member will represent education (K-12) from the local area school systems of the Benton, Franklin, Grant, and Adams Counties and will be selected from a list of candidates nominated by the respective school boards.

- (9) One member will represent outdoor recreation interests.
 - (10) Three members will represent scientific or academic interests in one or more of the disciplines mentioned in the Proclamation: biology/botany, geology, paleontology, archaeology and history.
 - (11) One member will represent the public-at-large.
- b. Members may not be appointed for more than two terms. To be eligible for appointment to the Committee, a person must be qualified through education, training, knowledge, or experience to give informed and objective advice regarding a discipline or interest specified in the Committee's charter; have demonstrated experience or knowledge of the geographical area under the purview of the Committee; have demonstrated ability to analyze data and information; and have demonstrated a commitment to collaborate in seeking solutions to a wide spectrum of resource management issues. Committee members must be residents of Washington, except for those members representing tribes listed in 11a(4) that are based out of Washington.
 - c. The Committee will elect its own officers from among its members. Chairpersons and members of any subgroup formed will be appointed by the Committee Chairperson with the concurrence of the Designated Federal Officer or his or her designee.
 - d. When any Committee member fails to regularly attend meetings, the Designated Federal Officer will inform the member, in writing, that his or her service on the Committee could be terminated. Written notification warning the member of termination if he or she fails to attend the next meeting will occur following the second consecutive missed meeting.
 - e. Vacancies occurring due to resignation, death, change in residency by relocating outside the State of Washington, failure to regularly attend Committee meetings, or Secretarial removal will be filled by the Secretary of the Interior for the position vacated and within the same category as identified in paragraph 11a.
 - f. Committee members will be required to disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by the Service or the Department of Energy. No Committee member will participate in any matter in which the member has a direct interest. Participation will be further defined in ground rules established by the Committee.
 - g. The Committee will not elect officers, take positions on issues, or offer advice or recommendations with less than 80 percent of the members in attendance.
 - h. The Project Leader, Hanford Reach National Monument/Saddle Mountain National Wildlife Refuge, will serve as the Designated Federal Officer.
12. **Subgroups:** The Committee may form subcommittees to study and develop recommendations on selected issues for consideration by the full Committee. The membership of any subcommittee will be representative of the diverse interests of the full Committee. Subcommittees must present their findings and recommendations directly to the Committee for its consideration. Members of subcommittees:

- a. Must be residents of Washington, except for members representing tribes listed in 11a(4) that are based out of Washington.
- b. Serve without salary. Only members who are also members of the parent Committee will be reimbursed for travel and per diem expenses when on subcommittee business.
- c. Must disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by the Service or Department of Energy. No subcommittee member may participate in any matter in which the member has a direct interest. Participation will be further defined in ground rules established by the Committee.

13. **Authority:** The Hanford Reach National Monument Federal Planning Advisory Committee is established pursuant to Presidential Proclamation 7319 of June 9, 2000 (Establishment of the Hanford Reach National Monument).

Secretary of the Interior

Date Signed

Date Charter Filed