

Suggested Presentation Protocol for Information

Hanford Reach National Monument Federal Planning Advisory Committee

At the request of the Committee at its last session, the facilitation team reviewed all of the informational presentations that have been given to the Committee, dates provided, and requests that have been made to present information to the committee (see attached matrix). The Committee noted that, rather than respond to requests to give presentations to the committee in an ad hoc or scattershot fashion, the Committee should consider a protocol through which any request would be tested by the Chairman, Vice Chairman, and Designated Federal Official.

We suggest the committee consider three thresholds of information:

First Threshold:

Does the committee need to understand the information to accomplish its mission in providing advice about a comprehensive plan for the Hanford Reach National Monument (for example, information regarding valid existing rights mentioned in the Proclamation, existing condition and uses at the site)? Does the whole committee need to receive this information? What is the best way for the committee to get the information?

Second Threshold:

Does the information provide necessary or important information to the work of a subject area subcommittee? For example, the public use and access subcommittee might hear about important historical sites from interest groups or request letters from them.

Third Threshold:

If the information is about an activity or set of activities that could potentially impact the Monument and where USFWS will be making formal comments regarding an activity, then the information could be provided to the Committee members for individually providing advice. These activities are likely not appropriate for presentation at a Federal Advisory Committee meeting. However, materials may be provided at a table during a full Committee meeting for those Committee members wanting more information on the subject.

All presentations should be limited to fifteen minutes unless otherwise arranged prior to a meeting. The "List of Possible Educational Presentations" is a running list of those whom have requested an opportunity to present information to the Committee.